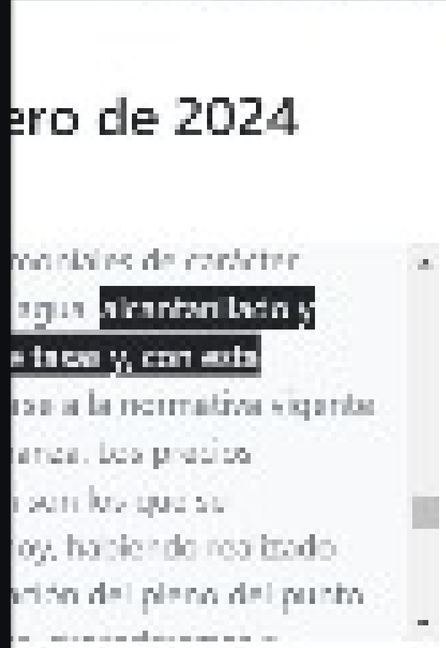
PRODUCT · TIIVII SUITE

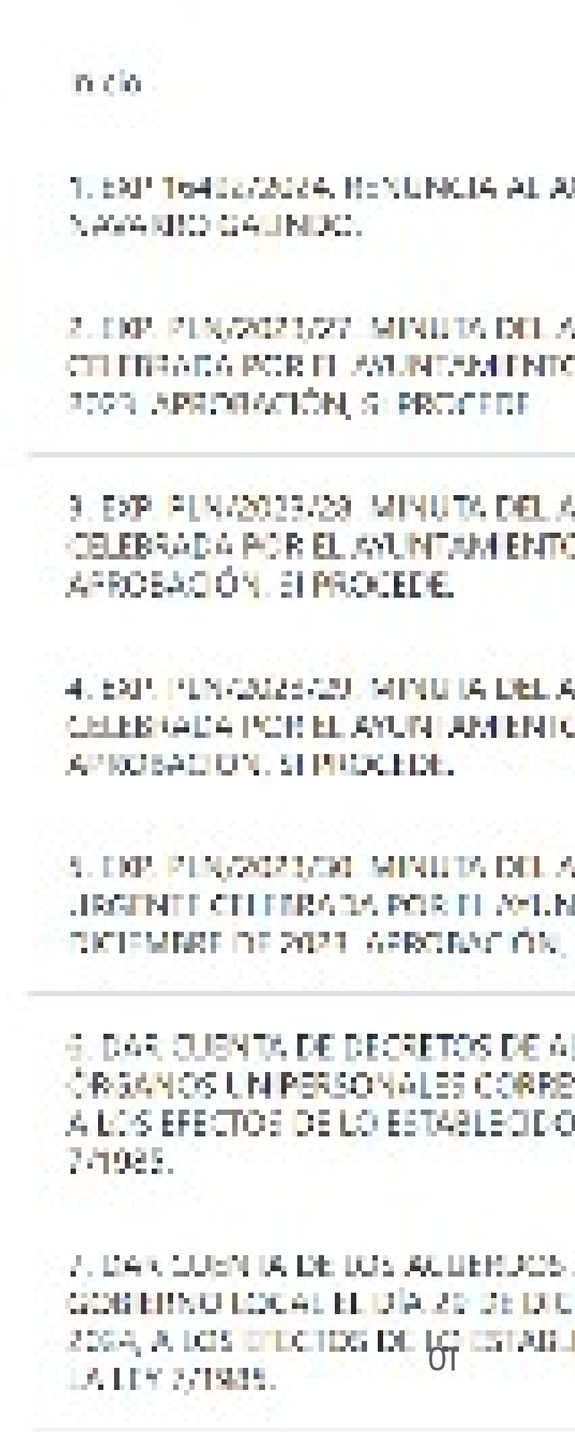
Council meetings and video minutes

Broadcast the session, certify the video and publish it for citizens, with no operators.

Audiovisual equipment in the council chamber plus cloud software for broadcasting, recording and digital minutes.







cinfo

THE CHALLENGE

Minutes take hours, and citizens never make it to the session

Regulations require digital minutes, the opposition and the press demand access, and the clerk's office spends days transcribing sessions almost nobody watched.

01

Drafting the minutes takes days

Transcribing interventions and tracking votes is manual, repetitive work for the clerk's office.

02

Broadcasting requires technical staff

Cameras, directing and sound for every session, extraordinary and long ones included.

03

The content is not searchable

A four-hour video with no index is useless to the press, the opposition and the citizen alike.

WHAT IT IS

Two solutions you can buy together or separately

cinfo supplies the streaming system — audiovisual equipment in the chamber plus cloud software to broadcast and record — and the digital video minutes, with its own web portal, agenda indexing and hash-guaranteed integrity.

- Automatic broadcasting with no camera operators, driven by the microphones, with optional manual directing.
- A concise clerk's record plus a hash-certified video signed by the council.
- A custom web portal, embeddable or indexable from the municipal site.
- Modular, open software, with no licence lock-in.



HOW IT WORKS

From the council chamber to the transparency portal

All you do is schedule the sessions: the system records, broadcasts, indexes and publishes.

01

The session is scheduled

Bulk scheduling of sessions and civic events, with automatic broadcasting and recording.

02

It is broadcast and recorded

Simultaneous delivery to the municipal channel, YouTube, Facebook or your own site, with redundant recording.

03

The video is indexed

A list of interventions and agenda items is built, each with its exact timecode.

04

It is certified and published

A hash-coded document validating the video is generated and published on the portal.

FEATURES

Ready for everything a council needs

- **Fully automatic broadcasting**

  Automatic directing driven by the microphones, changing shot according to who is speaking.

- **Optional manual directing**

  A web mixer with shot selection, speaker captions and agenda items.

- **No time limits**

  Extraordinary sessions, weddings and long events with no time restrictions.

- **Simultaneous delivery**

  Council channel, YouTube, Vimeo, Facebook and your own site at the same time.

- **Transcription and subtitles**

  Transcription inserted live or after the fact over the broadcast.

- **Sign language and translation**

  Picture in picture for a sign language interpreter, plus parallel feeds with their own audio for translation.

- **Remote participants**

  Integration with Zoom, Teams, Meet, Skype and the rest of the market.

- **Audio and video backup**

  Local and cloud-redundant recording, triggered automatically if the connection drops.

BENEFITS

More transparency, less administrative work

01

Legal compliance

It meets the requirements for digital minutes, with integrity guaranteed by hash.

02

A freed-up clerk's office

The concise record and the indexing replace hours of manual transcription.

03

Press and opposition served

Orderly access to the footage, by agenda item and by speaker.

04

No technology lock-in

A modular, open product that integrates with the administration's systems.

INTEGRATIONS

It integrates with e-government systems

The product is modular and open, with integration paths into public administration systems.

Transparency portal

The sessions portal is embedded in or indexed from the municipal site.

Electronic signature

The hash-coded document is signed by the council to certify the video.

YouTube and social

Simultaneous delivery to the council's public platforms.

Video conferencing

Zoom, Teams, Meet or Skype for remote councillors and guests.

Discussion systems

Automatic camera control driven by the chamber's microphone system.

Optional on-premise server

Redundant local recording so a session is never lost.

HOW IT IS CONTRACTED

Streaming, video minutes, or both

Broadcasting

STREAMING ONLY

- Chamber equipment
- Microphone-driven automatic broadcasting
- Cloud recording
- Simultaneous multi-platform delivery
- Technical support

Installation + annual fee

Video minutes

DIGITAL MINUTES ONLY

- Custom web portal
- Indexing by agenda item
- Hash code and integrity
- Transcription of interventions
- Keyword search

Annual fee per council

Full solution

BROADCASTING AND DIGITAL MINUTES

- Everything above
- Audio equipment and backup
- Optional manual directing
- Accessibility and translation
- Training for municipal staff

Tailored project

Indicative models, adaptable to public tender. cinfo supplies streaming and video minutes together or separately, and assists in drafting tender specifications.

GALLERY

Portals and chambers in service



Sessions portal with search, interventions and supporting documents.



Proposed three-camera layout for a council chamber.



Audio equipment and discussion systems for the chamber.

CASE STUDIES

Councils already broadcasting and certifying their sessions

TORREVIEJA CITY COUNCIL

A sessions portal with full indexing

Live broadcasting plus a web portal with the session archive, indexed by agenda item and with access to supporting documents.

https://plenos2.tiivii.com/torrevieja-plenos/

AS PONTES CITY COUNCIL

Automatic broadcasting and digital minutes

A full streaming and video minutes solution, with its own portal embedded in the municipal site.

https://aspontes-plenos.tiivii.com/

ARRIGORRIAGA, IURRETA AND ZALDÍBAR

Multilingual portals for Basque municipalities

Three councils with their own sessions portal and live broadcasting, in Basque and Spanish.

https://arrigorriaga-plenos.tiivii.com/

CINFO IN NUMBERS

Experience in local government

0

camera operators needed in the chamber

Hash

guaranteeing the integrity of the video

Sin límite

of concurrent viewers

24/7

citizen access to the session archive

FREQUENTLY ASKED QUESTIONS

What clerks and IT departments ask

Do the video minutes meet the regulations?

Yes. The system meets the legal requirements for digital minutes: a concise record is drafted and a hash-coded document certifying the validity and integrity of the video is generated and signed by the council.

Is technical staff needed at each session?

No. Broadcasting is automatic, driven by the chamber's microphones. Manual directing is optional and done remotely from a browser.

What if the internet drops?

Local audio and video recording starts automatically and allows the session to be post-produced. With an on-premise server, the recording is also redundant.

Can it be browsed by agenda item?

Yes. The video is indexed: the portal gives direct access to each agenda item, each intervention, the voting results and the transcript.

Is it accessible?

It supports subtitles, transcription, picture in picture for a sign language interpreter and parallel feeds with their own audio for simultaneous translation.

Are we locked into the licence?

No. It is modular, open software with integration paths into the administration's systems. We do not lock clients into the licence.

WHO IT IS FOR

Who uses it inside the council

01

The clerk's office

It streamlines drafting the minutes and guarantees integrity and compliance.

02

Press and communications

It organises the footage and opens access to press and opposition.

03

IT departments

It meets information-society service and digital minutes requirements.

04

Citizens and businesses

Permanent access to municipal decisions, with keyword search.

LET'S TALK

Broadcast and certify your next session

We visit the chamber, propose the camera and audio layout and set up the transparency portal.

Request a proposal

See live portals

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